



## Volunteer Officials' Ethics Pledge

To assure public confidence, I am committed to promoting integrity in city government by placing the best interest of the City above my own financial or personal interests.

1. I will not use my position to secure special advantage or benefit for myself, my family, or other persons and will seek to avoid situations that may give the perception of an impropriety. When uncertain about the right thing to do, I will ask the Ethics Office or the Board of Ethics for advice.
2. I will not solicit or accept money or a personal gift, meal, ticket, travel, entertainment, or other thing of value from a prohibited source unless the gift falls within one of the 13 exceptions to the ban on gratuities.
3. I will use public property, vehicles, equipment, labor, and services only for official city business and not request or allow its use for the private advantage of any individual or private entity.
4. I will not knowingly vote or participate in any matter in which I have a financial or personal interest and will not participate in any bid, proposal, contract, or subcontract if my immediate family, employer, prospective employer, a related business entity, or I have a financial or personal interest. I agree to file a Conflict of Interest Disclosure Report concerning any decision in which I recuse myself due to a conflict of interest.
5. I will refrain from entering into any agreement to provide goods and services to the board on which I serve, unless the business is conducted through a sealed competitive bid process. I understand that I must disclose any business that I conduct with other unrelated city agencies on my annual city financial disclosure statement.
6. I will not represent any individual or private interest for pay before the board on which I serve, the city agency regulated by it, or the department with oversight responsibility for my board.
7. I will not represent any individual or private interest for pay in any proceedings in conflict with the interests of the City or in litigation in which the City is involved. I understand that other persons in my firm may represent clients in matters adverse to the City.
8. I will not hold investments, engage in paid employment, or be paid to render services for a private interest when the work is adverse to and incompatible with the proper discharge of my official duties.
9. I will not disclose any confidential information that I learn in my official capacity as a board member, NPU officer, or hearing officer.
10. I will file my annual financial disclosure statement by the filing deadline and file any conflict of interest, travel, or gift to the City report when appropriate.
11. I understand that the City has a one-year cooling off period and for one year after leaving city service I will not appear before the board on which I serve or be paid to work on any matter in which I was directly concerned, personally participated, actively considered, or about which I gained knowledge while serving the City.

I \_\_\_\_\_ **acknowledge that I have received and read this pledge and agree to abide by the City's Code of Ethics. I understand that the most current copy of code is at the Board of Ethics' website and that I can seek advice from the Ethics Office or Board of Ethics on how to avoid a conflict of interest and comply with the Code of Ethics.**

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Signature

Date

2/17/2010