

**City of Atlanta Governing Board of the Office of the Inspector General
July 21, 2022 Meeting Minutes**

The meeting of the City of Atlanta Governing Board of the Office of the Inspector General was called to order by Board Chair Nichola Hines at 6:02 p.m. remotely via the Zoom Platform.

Attending the meeting were:

- Board Members Nichola Hines (Chair), Rebecca Brubaker, Todd Gray, Matt Grosvenor, Vic Hartman, Lisa Liang, Gerry Neumark and Bing Wang;
- Compliance Division Staff Members Shannon Manigault (Inspector General), Anthony Bennett (Deputy Inspector General), Roslynn Anderson, Marcellus Ball, Antonio Elera, Constance Gonzalez-Hood, and Jason Speights;
- Independent Procurement Review (IPRO) Division Staff Member Brad Garvey;
- Ethics Division Staff Members Jabu M. Sengova (Ethics Officer), Carlos R. Santiago (Deputy Ethics Officer), Sherry Dawson, Janet Keene, Ariyan Marshall, Larry Mason, Ibi Onabanjo, Portia Reeves, and Raymond Robinson.

Due to technical issues experienced by the City of Atlanta media portals, this board meeting was not streamed live on Channel 26. A recording of the meeting, however, will be made available to the public at www.atlantaga.gov.

MINUTES

1. Mr. Gray moved to approve the minutes of the May 19, 2022 board meeting. The motion was seconded by Dr. Neumark and unanimously approved by the Board.

BOARD OPERATIONS

2. Introduction of new Board Member

Ms. Hines introduced new Board Member Rebecca Brubaker, nominated by the Metro Atlanta Chamber of Commerce.

3. Executive Session

Mr. Hartman moved to adjourn to Executive Session. The motion was seconded by Ms. Liang and unanimously approved by the Board.

At 6:47 p.m. Ms. Liang moved to reconvene the regular meeting. Ms. Brubaker seconded the motion and it was unanimously approved by the Board. The regular meeting resumed at 6:48 p.m. Ms. Hines executed an affidavit stating the topic discussed during Executive Session included Election of the Board Vice Chair.

4. Election of Vice Chair

Ms. Liang moved to elect Todd Gray to the position of Vice Chair of the Governing Board of the Office of the Inspector General for the current FY 2023.

The motion was seconded by Mr. Hartman and unanimously approved by the Board.

INSPECTOR GENERAL'S REPORT

5. Status Report on Activities to Date - Compliance and Independent Procurement Review Divisions

Ms. Manigault presented a report on activities to date performed by the Office of the Inspector General, Independent Procurement Review (IPro) Division. She stated that IPro has issued eleven reports since the last board meeting which included 43 findings with a contract aggregate value of approximately \$56 million.

Ms. Manigault then reported on activities to date performed by the Compliance Division. She reported that the Compliance Division has received 20 complaints since the last board meeting and currently has 22 active cases. She stated that the division has closed four cases since the last board meeting. Ms. Manigault further reported on activities in the areas of anti-corruption trainings, public awareness campaign, hiring of staff, and office space at 185 Ted Turner Drive.

6. FY22 Budget Report

Ms. Manigault reported that the Compliance and Independent Procurement Review Divisions used less than budgeted for fiscal year 2022.

7. FY23 Budget Report

Ms. Manigault reported that the Compliance and Independent Procurement Review Divisions are spending as budgeted for FY 23.

ETHICS OFFICER'S REPORT

8. Status Report on Activities to Date

Ms. Sengova reported on activities that support the Ethics Division Work Plan in the following areas: operations, training, advice, public education and outreach, investigation and enforcement actions, and financial disclosure and electronic filing system. She highlighted the financial disclosure audit program as an area being evaluated for possible automation to increase the numbers of financial disclosure statements reviewed each year.

Mr. Santiago briefly reported on the 2022 financial disclosure season and indicated that at the time of this meeting, there are 163 non-filers, 72% of which are former employees, and there are currently 41 late filers.

9. FY22 Budget Report

Ms. Sengova reported that at the conclusion of FY 22, the Ethics Division's budget indicated negative balances due to some accounting errors in Accounts Payable and that those errors should get reconciled during Accounts Payable's year end clean up.

10. FY23 Budget Report

Ms. Sengova reported that the Ethics Division's budget for FY 23 includes

funding for two new positions, and that the Division is currently spending as budgeted for FY 23.

Having no further business, the meeting adjourned at 7:48 p.m.

A handwritten signature in cursive script, reading "Gabu M. Sengoua". The signature is written in dark ink on a light-colored background.

Gabu M. Sengoua
Governing Board of the Office of the Inspector General
Approved September 15, 2022