

**City of Atlanta Governing Board of the Office of the Inspector General
February 27, 2020 Meeting Minutes**

The monthly meeting of the City of Atlanta Governing Board of the Office of the Inspector General was called to order by Board Chair Nichola Hines at 6:04 p.m. in Committee Room 1, 55 Trinity Avenue, Atlanta, Georgia 30303. Attending the meeting were board members Chris Gilmore, Todd Gray, Matt Grosvenor, Lisa Liang and Gerry Neumark. Ethics Officer Jabu M. Sengova and staff members, Sherry H. Dawson, Janet Keene, Larry Mason, Ibi Onabanjo and Carlos R. Santiago also attended. Board member Wesley Tharpe was absent.

MINUTES

1. Mr. Grosvenor moved to approve the minutes of the January 16, 2020 board meeting. The motion was seconded by Dr. Neumark and unanimously approved by the Board.

BOARD OPERATIONS

2. **Bylaws of the Governing Board of the Office of the Inspector General**
The Board reviewed a draft of the Bylaws for the newly established Governing Board of the Office of the Inspector General. Mr. Grosvenor moved to adopt the Bylaws as presented. Mr. Gray seconded the motion. After a brief discussion, Ms. Liang made a friendly amendment to defer the matter to the March meeting for further review and revision. Mr. Grosvenor seconded the amended motion which was unanimously adopted by the Board.
3. **Executive Session**
At 6:18 p.m. Mr. Gilmore moved to recess into Executive Session to discuss personnel matters and a Writ of Certiorari. Mr. Grosvenor seconded the motion and it was unanimously approved by the Board. At 6:58 p.m. Dr. Neumark made a motion for the Board Members to come out of Executive Session. The motion was seconded by Mr. Grosvenor and unanimously approved by the Board. After the Executive Session adjourned, Ms. Hines executed an Affidavit affirming the topics discussed.

FINANCIAL DISCLOSURE

4. **Report to Board on 2020 Filing Season**
Ms. Dawson reported that the 2020 Filing Season will begin with a launch of the new E-Filing site on March 2, 2020. She reported that Ethics E-File 3.0 has an updated look and feel and was well received during the eight liaison training sessions conducted by the Ethics Office in early February. Ms. Dawson reported that the number of required filers for 2020 has increased to 3591 from 3130 in 2019, an increase of 461 required filers. Ms. Dawson reported that of those required to file, 3159 are employees and 432 are board members.

ETHICS OFFICER'S REPORT

5. Status Report on Activities Performed Under the Work Plan

Ms. Sengova reported on activities that support the Ethics Office Work Plan in the following areas: operations, training, advice, public education and outreach, investigation and enforcement actions, and financial disclosure. She stated that the Office is continuing to monitor new legislation.

6. FY20 Budget Report

Ms. Sengova reported that the Ethics Office was spending as budgeted for fiscal year 2020 and is preparing for the new budget year.

Having no further business, the meeting adjourned at 7:15 p.m.



Jabu M. Sengova, Ethics Officer
Approved August 20, 2020