

**City of Atlanta Board of Ethics Meeting
Minutes of September 15, 2011**

The monthly meeting of the City of Atlanta Board of Ethics was called to order by Chair Caroline Johnson Tanner at 6:10 p.m. in the City Council Committee Room 2, 55 Trinity Avenue, Atlanta, Georgia 30303. Attending the meeting were board members Brent Adams, Carol Snype Crawford, Cathy Daniels, MaryAnne Gaunt, Shukura Ingram and Charmaine Ward. Staff members Ginny Looney, Jabu M. Sengova, and Sherry Dawson also attended.

MINUTES

1. The Board adopted the minutes of the August 18, 2011 meeting on a motion by Ms. Ingram and a second by Ms. Gaunt.

ENFORCEMENT ACTIONS

2. Report on Outstanding Fines

Ms. Looney reported that H. Lamar Willis has failed to pay the remaining fine in the amount of \$3,000 per the consent order approved on February 17, 2011, and that the Ethics Office sent him an invoice requesting payment on September 2, 2011. Following a brief discussion, the Board recommended that the Ethics Office send another invoice to Mr. Willis, and if he still failed to pay it would take action at its next monthly meeting. (Ms. Crawford and Ms. Daniels joined the meeting at this point.)

FINANCIAL DISCLOSURE

3. Consent Order

10-FD-015 In the Matter of Henry Gibson

Ms. Sengova presented a consent order recommending that the Board assess a fine of \$250 and suspend the balance of the \$500 fine. Ms. Gaunt made a motion to accept the consent order, which was seconded by Ms. Tanner, and it passed unanimously.

BOARD OPERATIONS

4. Status Report on Search for Ethics Officer

On behalf of the Search Committee, Ms. Gaunt provided a status report to the Board on the search for a new ethics officer. She reported that a search firm was now involved in the process, and the committee was developing a questionnaire for the candidates and setting up tentative dates for phone interviews. The Board recommended that the application deadline be extended to accept applications until the position was filled.

5. Appointment of An Interim Ethics Officer

Following a discussion, Ms. Ingram moved to appoint an interim ethics officer for the period after Ms. Looney's departure until the appointment of a new ethics officer. Ms. Gaunt seconded the motion, and the Board approved it unanimously. The Board voted to go into executive session at the end of the meeting to select an interim ethics officer.

OTHER ACTIONS

6. Recognition of Cathy Daniel's service

The Board adopted a resolution honoring Cathy Daniels for her board service during the past four years.

7. Recognition of Ginny Looney's service

Ms. Tanner gave a special recognition to Ms. Looney for eight years of outstanding city service as ethics officer, and referred to her body of work as "effectively effective." The Board thanked her and wished her the best in her future endeavors.

8. Selection of an Interim Ethics Officer

At 6:45 pm, the Board went into executive session to select an interim ethics officer. The Board came out of executive session at 6:55 pm with its decision. Ms. Ward moved to appoint Jabu M. Sengova as interim ethics officer beginning September 29, 2011 until the appointment of the new ethics officer, which was seconded by Ms. Daniels, and the Board unanimously approved the motion.

Having no further business, the meeting adjourned at 6:59 p.m.



Jabu M. Sengova, Associate Ethics Officer

Approved October 20, 2011