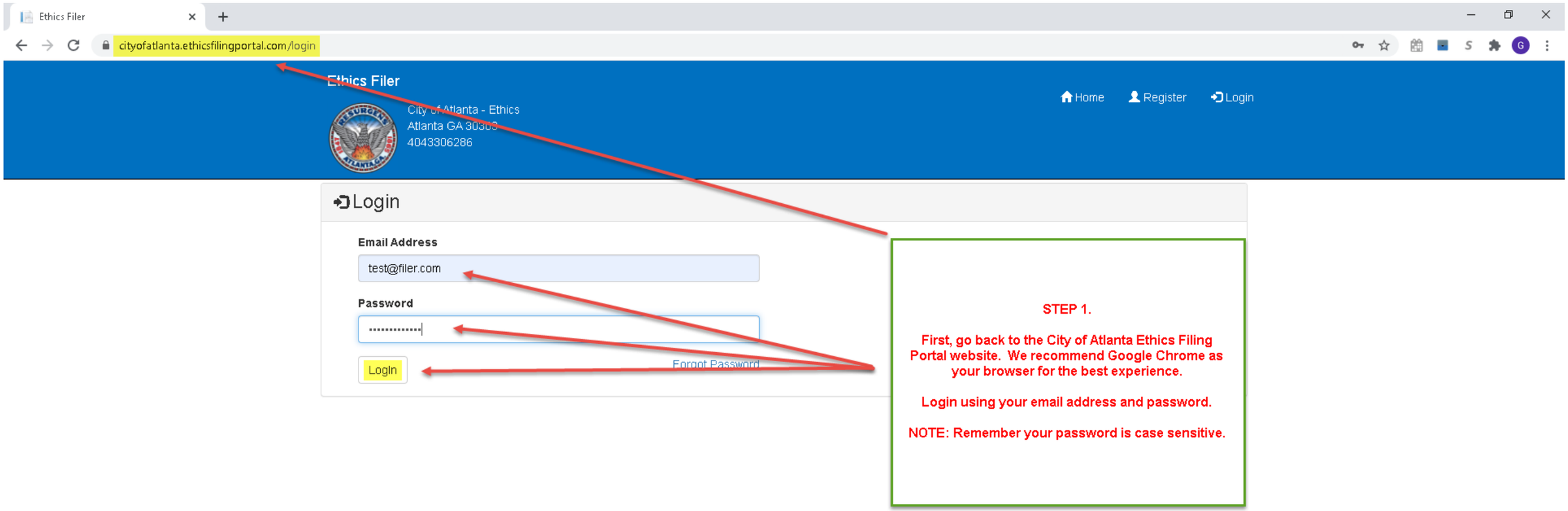
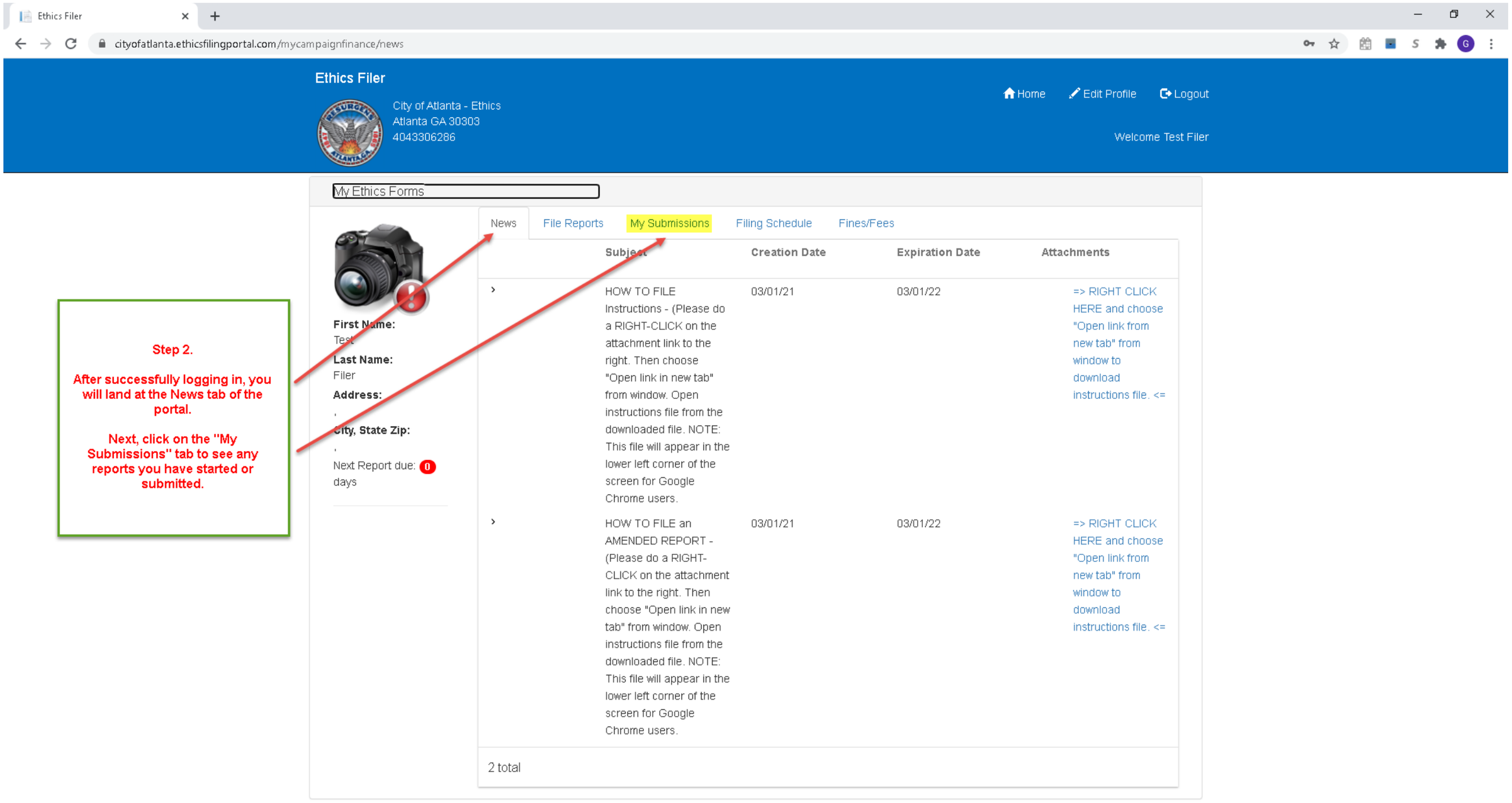
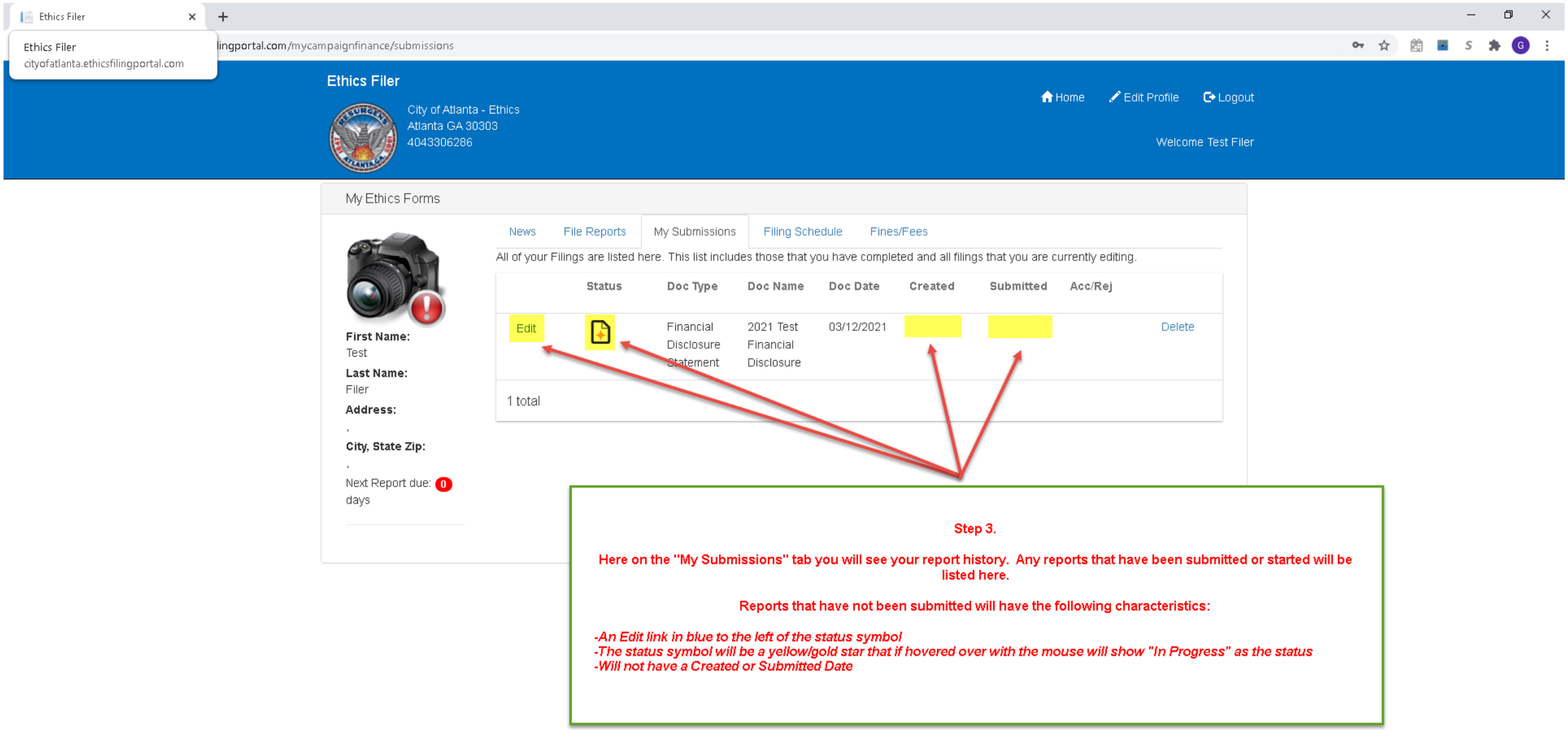
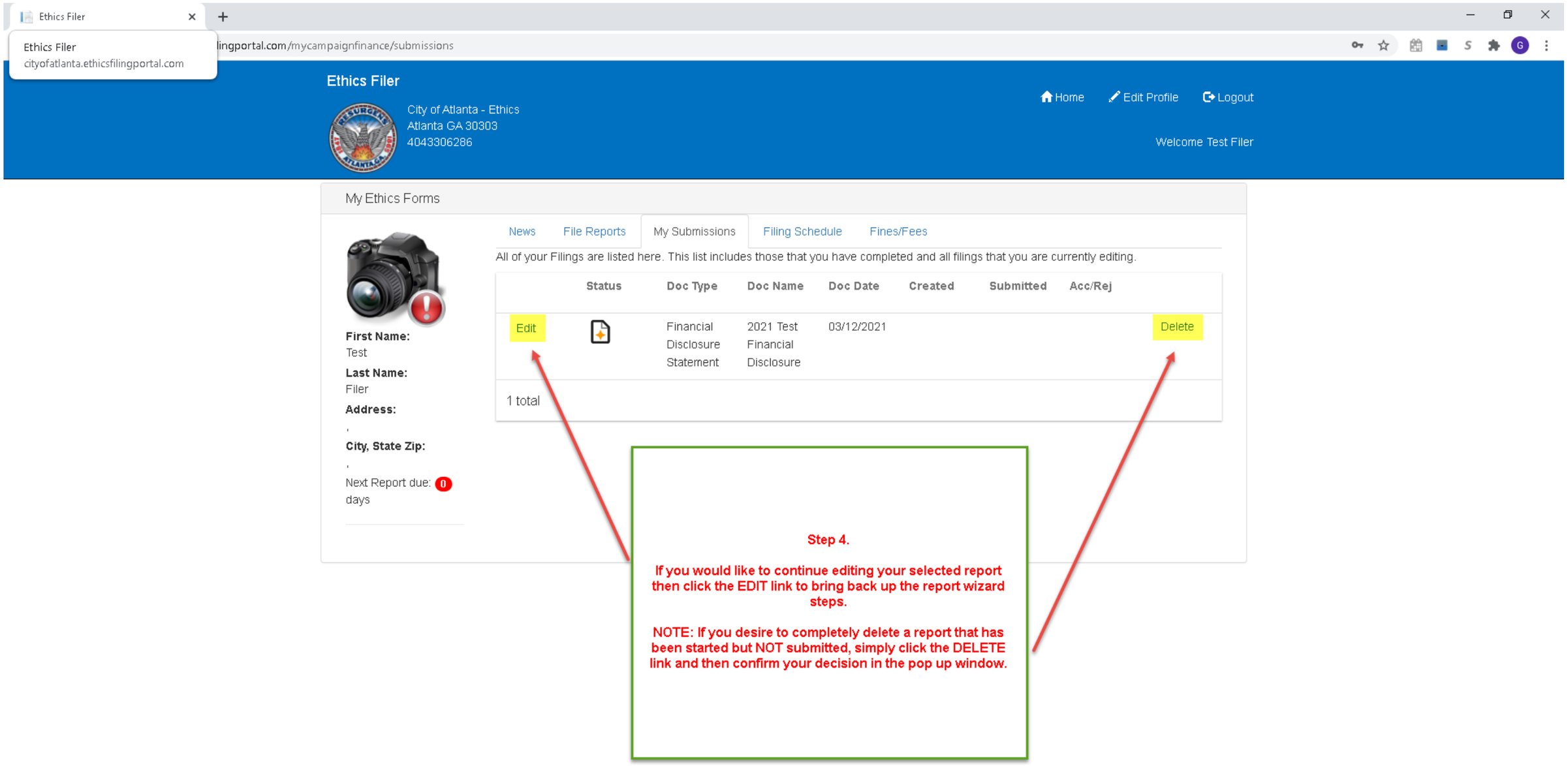
HOW TO FILE A PREVIOUSLY STARTED REPORT


Ethics Filer
cityofatlanta.ethicsfilingportal.com/login
Ethics Filer
City of Atlanta - Ethics
Atlanta GA 30303
4043306286
Home
Register
Login
Login
Email Address
test@filer.com
Password
Login
Forgot Password
STEP 1.
First, go back to the City of Atlanta Ethics Filing Portal website. We recommend Google Chrome as your browser for the best experience.
Login using your email address and password.
NOTE: Remember your password is case sensitive.


Ethics Filer
cityofatlanta.ethicsfilingportal.com/mycampaignfinance/news
Ethics Filer
City of Atlanta - Ethics
Atlanta GA 30303
4043306286
Home
Edit Profile
Logout
Welcome Test Filer
My Ethics Forms
News
File Reports
My Submissions
Filing Schedule
Fines/Fees
First Name:
Test
Last Name:
Filer
Address:
,
City, State Zip:
,
Next Report due: 0
days
Subject
Creation Date
Expiration Date
Attachments
HOW TO FILE Instructions - (Please do a RIGHT-CLICK on the attachment link to the right. Then choose "Open link in new tab" from window. Open instructions file from the downloaded file. NOTE: This file will appear in the lower left corner of the screen for Google Chrome users.
03/01/21
03/01/22
=> RIGHT CLICK HERE and choose "Open link from new tab" from window to download instructions file. <=
HOW TO FILE an AMENDED REPORT - (Please do a RIGHT-CLICK on the attachment link to the right. Then choose "Open link in new tab" from window. Open instructions file from the downloaded file. NOTE: This file will appear in the lower left corner of the screen for Google Chrome users.
03/01/21
03/01/22
=> RIGHT CLICK HERE and choose "Open link from new tab" from window to download instructions file. <=
2 total
Step 2.
After successfully logging in, you will land at the News tab of the portal.
Next, click on the "My Submissions" tab to see any reports you have started or submitted.


Ethics Filer
Ethics Filer
cityofatlanta.ethicsfilingportal.com
lingportal.com/mycampaignfinance/submissions
Ethics Filer
City of Atlanta - Ethics
Atlanta GA 30303
4043306286
Home
Edit Profile
Logout
Welcome Test Filer
My Ethics Forms
First Name:
Test
Last Name:
Filer
Address:
City, State Zip:
Next Report due: 0
days
News
File Reports
My Submissions
Filing Schedule
Fines/Fees
All of your Filings are listed here. This list includes those that you have completed and all filings that you are currently editing.
Status
Doc Type
Doc Name
Doc Date
Created
Submitted
Acc/Rej
Edit
Financial Disclosure Statement
2021 Test Financial Disclosure
03/12/2021
Delete
1 total
Step 3.
Here on the "My Submissions" tab you will see your report history. Any reports that have been submitted or started will be listed here.
Reports that have not been submitted will have the following characteristics:
-An Edit link in blue to the left of the status symbol
-The status symbol will be a yellow/gold star that if hovered over with the mouse will show "In Progress" as the status
-Will not have a Created or Submitted Date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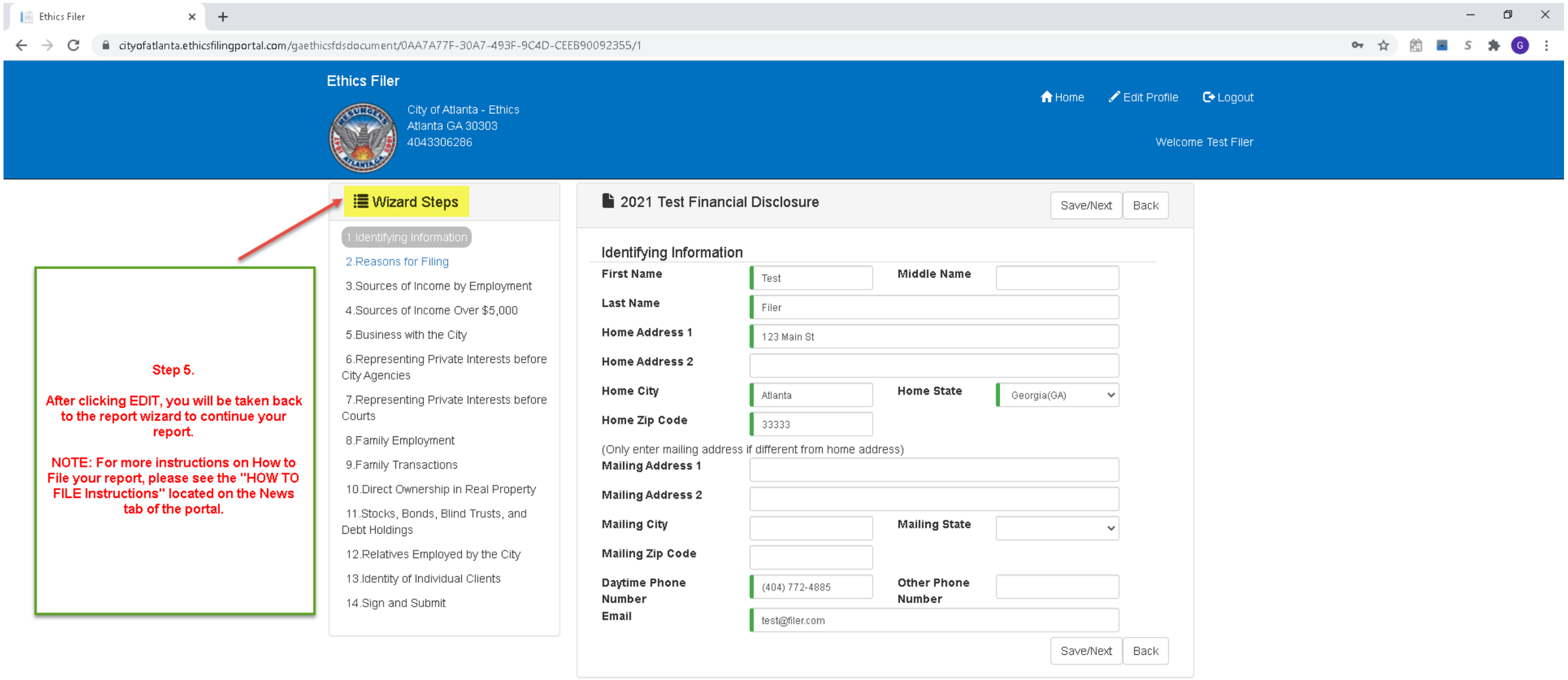
My Ethics Forms
First Name:
Test
Last Name:
Filer
Address:
City, State Zip:
Next Report due: 0
days
News
File Reports
My Submissions
Filing Schedule
Fines/Fees
All of your Filings are listed here. This list includes those that you have completed and all filings that you are currently editing.
Status
Doc Type
Doc Name
Doc Date
Created
Submitted
Acc/Rej
Edit
Financial Disclosure Statement
2021 Test Financial Disclosure
03/12/2021
Delete
1 total
Step 4.
If you would like to continue editing your selected report then click the EDIT link to bring back up the report wizard steps.
NOTE: If you desire to completely delete a report that has been started but NOT submitted, simply click the DELETE link and then confirm your decision in the pop up window.



Step 5.

After clicking EDIT, you will be taken back to the report wizard to continue your report.

NOTE: For more instructions on How to File your report, please see the "HOW TO FILE Instructions" located on the News tab of the portal.