

**City of Atlanta Board of Ethics Meeting
Minutes of June 21, 2007**

The regular monthly meeting of the City of Atlanta Board of Ethics was called to order by Chair John Marshall at 6:05 p.m. in City Council Committee Room 2. Attending the meeting were board members MaryAnne Gaunt, Susan Housen, John Lewis, Jacquee Minor, and Kenyatta Mitchell and staff members Ginny Looney, Claudia Janka, and Trina Nkhazi. Board member Larry Levin was absent.

1. CO-06-006. In the Matter of James F. Maddox, Sr.

After considering the consent order signed by the parties, Mr. Lewis moved that the board approve the proposed consent order in Ethics Complaint CO-06-006 concerning Mr. Maddox. Ms. Gaunt seconded the motion, which the board adopted unanimously. The board agreed that Mr. Marshall should send a letter to the Commissioner of the Department of Public Works that the department needs to adopt policies instructing employees to handle requests from city council members in the same way that all citizen requests are handled.

2. Outside employment request from court administrator under section 2-820 (d)

The board reconsidered a request to engage in outside employment received from Court Administrator Doug Mincher. Following a discussion, Ms. Gaunt moved that the board deny Mr. Mincher's request to consult with the National Center for State Courts and that he wait one year from the end of the city's last contract with the center before he brings a request for approval of any consulting work with the center to the board. Ms. Gaunt made the motion, Ms. Minor made the second, and the board approved the motion.

3. Adoption of Minutes

The board adopted the minutes of the May 17, 2007 regular monthly meeting and the May 22, 2007, specially called meeting on a motion by Ms. Minor and a second by Ms. Mitchell.

4. Request for formal advisory opinion from Ben Howard

Mr. Marshall ruled as chair that the board has no jurisdiction to instruct the City Council on how to conduct its business and, therefore, would not render an opinion based on Mr. Howard's request.

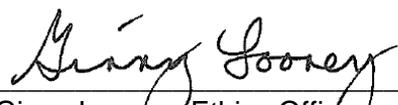
5. Guidelines for considering outside employment requests for department heads

The board discussed guidelines for considering requests from department heads on engaging in outside employment, but reached no consensus. Ms. Looney proposed drafting a formal advisory opinion setting out some general guidelines for the board and department heads to consider.

6. August meeting

The board voted to meet on August 23, 2007, to hold hearings in cases involving ethics complaints and financial disclosure filings.

Having no further business, the meeting was adjourned.


Ginny Looney, Ethics Officer
Approved August 23, 2007