

## **City of Atlanta Board of Ethics Meeting Minutes -- February 23, 2006**

The regular monthly meeting of the City of Atlanta Board of Ethics was called to order at 6:10 pm by Chair John D. Marshall, Jr. in City Council Committee Room 2. Attending the meeting were board members Susan Housen, Lawrence S. Levin, Jacquee Minor, and Kenyatta Mitchell, and Ethics Officer Ginny Looney. Board members Leah Janus and John Lewis were absent.

1. Dr. Levin made a motion to approve the minutes, with a second by Ms. Mitchell, and the motion was approved.
2. Ms. Mitchell made a motion to adopt the proposed formal advisory opinion 2006-2 on travel reimbursements from prohibited sources, with a second by Susan Housen. The advisory opinion was approved by unanimous vote.
3. The ethics officer made a monthly report on the 2006 financial disclosure process. She reported that 79 percent of the required filers had met the filing deadline of February 15, six percent had filed late, and 15 percent have not yet filed. On e-filing, she said that many filers found the registration process too complicated and that she was contacted by one out of every two persons who filed. She plans to review registration systems used by other entities and consider an overhaul of the registration process.
4. Addressing the request for a formal advisory opinion on the refusal of the Atlanta Planning Advisory Board to permit residents to criticize a NPU chair, Mr. Marshall made a motion that the ethics officer should draft a letter to the complainant explaining that his complaint falls outside the jurisdiction of the Board of Ethics and he should redirect his inquiry to the Planning Department. Ms. Housen seconded the motion, which the board approved.
5. In the discussion about conflicts of interest and NPU chairs, the board asked the ethics officer to do further research into the matter and talk with the APAB and NPU leadership about establishing a code of conduct for NPU officers and members.
6. In the report on the ethics hotline, Ms. Looney said that her office is preparing for a March launch date for the Integrity Line.

The next meeting is March 16 at 6:00 pm at City Hall.

Having no further business, the meeting adjourned at 6:53 pm.

Submitted by: Jacquee Minor, secretary  
Date approved: March 16, 2006